

RISE UP OPPORTUNITY DESCRIPTION

Opportunity type:	Sales Apprenticeship (Level 4) x6 vacancies
Location	Manchester, M15 4FN The plan is for apprentices to be in the office on Mondays, Wednesdays and a third day of their choosing each. However, apprentices will need to be flexible as they will need to be in the office more often at certain times to receive support and development to succeed in the role.
Salary	£23,500 <ul style="list-style-type: none"> ▪ plus 28 days annual leave plus bank holidays and half day closures on Christmas Eve and NYE ▪ plus Aviva pension scheme (5-7% employers contribution) plus Bupa healthcare ▪ plus company laptop ▪ plus pay reviews approx. every 6 months based on performance ▪ plus a whole range of benefits including a dining & activity discount card and gym membership to name a few ▪ Hybrid working model
Hours	37 hrs per week (generally 9:00 am - 5:00 pm Mon-Fri)
Duration	Permanent contract, anticipated to start Sep 2024 with the apprenticeship expected to take around 21 months.
Progression:	There will be lots of opportunities for further development and progression within the business

ABOUT THE OPPORTUNITY PROVIDER AND ROLE

Auto Trader is the UK's largest digital automotive marketplace, attracting over 60 million cross-platform visits each month and facilitating over 10 million transactions each year.

They are proud of their people-centred culture which, combined with tech and data expertise, makes them one of the UK's leading companies. The company employs over 1000 people with 92% of colleagues feeling proud to work for the business.

Their purpose is to drive change together. Responsibly. The company aims to improve the process of buying and selling vehicles in the UK, by continually evolving the ecosystem to provide a better experience for consumers, retailers, and manufacturers alike.

They use their capabilities and voice to influence the automotive and technology industries to support urgent action to tackle the current climate crisis.

Auto Trader is now looking for three Level 4 Sales Apprentice to join their Sales and Customer Partnership Team. The Sales Apprentices will join a vibrant and energetic team where they'll build their knowledge of the automotive industry, as well as their knowledge of Auto Trader's data, products and services. Through continued learning, they will have the opportunity to help Auto Trader's automotive retail customers achieve their commercial goals.

The Sales Apprentice will earn whilst studying towards a [Level 4 Sales Executive Apprenticeship](#) and will feel supported from the moment they join. They will receive a mentor who, alongside Auto Trader's dedicated Early Careers team, will be there for them. They will also work with and be supported by talented Account Managers, Graduates, and other Apprentices.

Diversity and Inclusion are important to Autotrader and their collaborative, people-first culture means that help and support will come naturally and bring out the best in the successful candidate.

KEY RESPONSIBILITIES

The Sales Apprentice will:

- Be the first point of contact for automotive retailers' questions and queries.
- Communicate with automotive retailers over the phone and email.
- As their knowledge grows, match products and services to customers' needs and use data to identify
- opportunities that help automotive retailers' businesses to perform better.

WHAT WE ARE LOOKING FOR

The successful candidates must:

- Be good verbal and written communicators who enjoy speaking and providing good customer service over the phone and email.
- Have the resilience to handle some difficult conversations and the curiosity to ask questions.
- Be able to prioritise and remain calm when dealing with multiple tasks.
- Be able to evidence Level 2 qualifications equivalent to GCSE 4/C or above in Maths and English (Note that if candidates do not have these qualifications there may be the opportunity to study these while also completing the apprenticeship (subject to an entry test))
- Not already hold the same or similar qualification (Level 4 Sales Apprenticeship)
- Have a right to work in the UK and have lived in the UK for the last 3 years.

While not essential, Autotrader is committed to improving its internal diversity and applications from candidates who received free School Meals, whose parents didn't attend university or who have spent time in care or as a carer are particularly welcome.

HOW TO APPLY WITH SUPPORT FROM RISE UP

RISE UP is working with Auto Trader to identify and support candidates with their application for this opportunity and will provide ongoing support throughout all stages of the recruitment process.

Due to the exciting nature of the role, we're expecting a lot of applications, to apply you must complete the contact form on the RISE UP website.

We are here to support you every step of the way and beyond:

To help you stand out, you will be invited to an applications masterclass which will be held the W/C 12th February. We will then provide feedback on your application W/C 19th February.

Complete this contact form and we will get in touch: <https://www.riseupuk.org/contact>